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**National Construction Safety Officer (NCSO®)
 National Health and Safety Administrator (NHSA™)
 Renewal Application**

Name:			
Company:			
Address:			
Phone:			
Email:			
Date of birth: yyyy/mm/dd		NCSO®/NHSA™ expiry: yyyy/mm/dd	

Please send application form and proof of professional development requirements to ncso@constructionsafetyns.ca.

The processing fee for all applications is \$100.00 (+ HST) and must be paid before your application is reviewed. Payments can be made by credit card by calling 902-468-6696 ext. 20 or 0, or e-Transfer* to receivables@constructionsafetyns.ca.

*Please quote renewal type, full name, and name of employer in the notes section of your e-Transfer.

To maintain good standing, proof of the following professional development activities, along with required fees and renewal form, must be submitted prior to expiration:

- 12 hours of safety-related professional development, i.e. conferences, seminars, workshops, external training, etc. (e.g. registration confirmation, completion certificate, etc.; must show event duration)
- two (2) compliance electives with CSNS (can be different from original electives taken within the program)
- Basic First Aid certification (valid certification equal to or above BFA requirements from any external provider will be accepted)
- three (3) practical exercises: COR® Audit, Toolbox Talk, Comprehensive/Formal Hazard Assessment

If you have attained three (3) years of construction safety related field experience since achieving your NHSA™ designation, please send completed renewal form, current résumé, letter of support from your employer, and proof of professional development requirements to ncso@constructionsafetyns.ca.

NOTE: Due to the anticipated number of applicants, please expect a timeline of at least two (2) weeks before receiving a response regarding your application.

