



2022 Annual General Meeting

Hybrid: In-person / Virtual

MEETING MINUTES

April 27th, 2023

Board Present In-person:

Milton Howley, Chair
Don Maillet, Treasurer
Andrew Holley, Past-Chair
Dan O'Connor, Director
Ernie Dalton, Director
Dan Monk, Director
Heather Cruickshanks, Director
Brittany Colburn, Director
Jo-Ann Ortega, Director
Jackie Hatt, Director

Guest Attendees:

Shelly Rowan, Interim CEO, Workers Compensation Board of Nova Scotia
Gary O'Toole, Senior Director of Safety, Nova Scotia Department of Labour,
Skills and Immigration

Keynote Speaker:

Allan Kehler, Mental Health Keynote Speaker, Out From the Shadows
Consulting Inc.



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Welcome and Introduction

MJ MacDonald delivered opening remarks for the 29th Annual AGM and Awards Ceremony, highlighting the agenda and reflecting on the achievements of the past year. Upon acknowledging that they were in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People, she invited the Board Chair, Mr. Milton Howley, to call the meeting to order.

Call to Order

The Board Chair, Milton Howley, provided preliminary remarks. The meeting was called to order. Mr. Howley requested a review of the agenda, asking for any further amendments. There were none.

Motion to Approve the Agenda: Milton Howley motioned to approve the agenda, Ernie Dalton seconded, unanimous approval, motion carried.

Nova Scotia Department of Labour, Skills & Immigration Declaration

Gary O'Toole, Senior Director of Safety for the NS Department of Labour, Skills and Immigration, provided industry remarks.

Workers Compensation Board of Nova Scotia Declaration

Shelly Rowan, Interim CEO for the Workers Compensation Board of Nova Scotia, provided industry remarks.

Chair's Report

Mr. Milton Howley presented the Chair's report, reflecting on the Association's achievements in safety, mental health, safe return to work practices, and inclusion. He took a moment to recognize the work of the Board and staff.

Motion to Approve the Chair's Report as presented: Mr. Milton Howley motioned to approve the Chair's Report as presented, Heather Cruickshanks seconded, unanimous approval, motion carried.

CEO's Report

MJ MacDonald presented the CEO's Report, followed by her remarks.

Motion to Accept CEO Report: MJ MacDonald motioned to approve the CEO's report as presented, Brittany Colburn seconded, unanimous approval, motion carried.

Treasurer's Report

Mr. Don Maillet presented the Treasurer's report, reflecting on the financial position of the Association. He presented the 2022 financial statements for review, asking if there were any questions. There were none.



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Motion to Appoint Baker Tilly as 2023 Auditors: Mr. Don Maillet motioned to approve the appointment, Dan Monk seconded, unanimous approval, motion carried.

Nomination Report

Mrs. Jo-Ann Ortega presented the nomination report for the Board of Directors. There were no nominations from the floor.

This year's founding member Board nominees include:

- Representing **Nova Scotia Power**, as Chair, Milton Howley
- Representing the **Nova Scotia Department of Transportation & Infrastructure Renewal** as Treasurer, Don Maillet.
- Representing the **Atlantic Concrete Association** as (interim) director, Kent Nickerson.
- Representing the **Mainland Nova Scotia Building and Construction Trades Council**, as Director, Brittany Colburn.
- Representing the **Construction Association of Nova Scotia** as Director, Heather Cruickshanks.
- Representing the **Construction Association of Nova Scotia** as Director, Duncan Williams.
- Representing the **Nova Scotia Road Builders Association** as Director, Dan O'Connor.
- Representing the **Cape Breton Island Building & Construction Trades Council** as a Director, Ernie Dalton.
- Representing the **Nova Scotia Homebuilders Association** as Director, Dan Monk.

This year's member-at-large Board nominees are:

- Representing as a **member-at-large**, as Director, Jackie Hatt.
- Representing as a **member-at-large**, as Director, Jo-Ann Ortega.

This year's new founding member Board nominees are:

- Representing the **Nova Scotia Homebuilders Association** as Director, David Wassmansdorf.

This year's new member-at-large Board nominees are:

- Representing as a **member-at-large**, as Director, Paul Dube.
- Representing as a **member-at-large**, as Director, Tyler Gould.

Motion to Approve the Nomination Report: Jo-Ann Ortega motioned to approve the report, Andrew Holley seconded, unanimous approval, motion carried.



2022 Annual General Meeting

Hybrid: In-person / Virtual

MEETING MINUTES

Outgoing Board Member: Andrew Holley

The Chair, Mr. Milton Howley, took the floor to honour outgoing Board member, Andrew Holley. Andrew has served on the board for 8 years as a representative of the Canadian Home Builders' Association of Nova Scotia, and has gone above and beyond during his time on the board, notably serving as chair during COVID. Milton presented Andrew with a plaque as a symbol of appreciation from the board for his dedicated service.

Member's Forum

The Chair, Mr. Milton Howley, opened the forum by inviting members to ask questions or provide feedback. No questions or feedback were received.

Keynote Speaker: Allan Kehler

MJ MacDonald introduced Allan Kehler, a mental health advocate and international keynote speaker, to the stage. Allan, who is a best-selling author of four books, is recognized for his ability to create a safe space where people feel seen, heard, and supported. His moving stories, delivered with humor and compassion, inspire new perspectives.

Lunch Break

Participants broke for lunch.

2023 Safety Awards Presentation

Rob Rowe, CSNS Director of Safety Services, presented the 2023 Safety Awards.

- **Women and Safety Leadership Award** presented to Cheyenne Coulton, Health & Safety Advisor at Pomerleau.
- **Safety Champion Award** presented to Debbie Greencorn, Accounts Payable Supervisor and Joint Occupational Health and Safety Committee Co-Chair at the Town of New Glasgow, with honorable mention to Devon Buell, OH&S Manager, McCarthy's Roofing
- **Young Worker Safety Award** presented to Iron Maple Constructors, with honorable mention to Ryson Interior Construction Limited
- **Workplace Mental Health Award** presented to Bird Construction.
- **Best Safety Culture Award** presented to The Shaw Group Ltd.

2023 Chair's Awards Presentation

Milton Howley presented the Chair's Awards of Excellence. The Chair Awards are determined through WCB statistics and external COR® audit scores over the past three years. Winners cannot have had any OHS prosecutions, orders, or penalties in the last three years. One winner for each COR® category of owner/operator, small business, intermediate business, and standard business



2022 Annual General Meeting

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- **Owner/Operator Award** presented to Feindels Refrigeration and Air Conditioning Inc, with honorable mention to Wagner Property Services.
- **Small Business Award** presented to Eastern Alternative Powers Systems Limited, with honorable mention to Built Tough Construction.
- **Intermediate Business Award** presented to AML Painting, with honorable mention to Tate Construction.
- **Standard Business Award** presented to Trane Canada
- **Most Improved Award** presented to XL Electric.

Adjournment

Milton Howley moved to adjourn the 29th Annual General Meeting.

Motion to Adjourn: Milton Howley motioned to adjourn the 2022 AGM, Ernie Dalton seconded, unanimous approval, motion carried.

Mental Health Workshop

Allan Kehler conducted a mental health workshop with remaining participants.