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### Safe Job Procedures

<b>Name of Job:</b> <b>Equipment Daily Maintenance</b>	<b>Development Date:</b> <b>March 30th, 2011</b>	<b>Developed By:</b> <b>CSNS</b>
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### Possible Hazards Present

Equipment failure      Collision      Pinch points

### Personal Protective Equipment (PPE) and Devices Recommended

Steel toed boots      Eye protection      Hand protection

### What is a proper safe job procedure to follow?

- Walk around machine to check for tire damage, vandalism, any loose parts, or any other damage
- Check engine for:
  - Any frayed or damaged belts
  - Any damaged or leaking hoses
  - Engine mounting bolts are in place, tight and not damaged
- Check all fluid levels (some fluids may require the engine to be on, check manufacturers recommendations)
- Get into vehicle using 3 point contact method. Check for fire extinguisher and turn on engine
- Check all gauges:
  - Oil pressure is normal
  - Temperature is normal
  - Hydraulic pressure is normal (if gauge is applicable)

Please note: This document is for information purposes only as a guide. The safe job procedures (SJP) and safe work practices (SWP) created for your workplace should reflect your organizations processes, equipment and hazards as identified by a hazard analysis. Construction Safety Nova Scotia does not assume responsibility for the use of information in this document. If assistance is needed to complete a SWP and SJP for your organization please contact CSNS member services at [constructionsafetyns.ca](http://constructionsafetyns.ca) or 1.800.971.3888.



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- Put machine in reverse to ensure back up alarm is working
- Do another walk around to check all lights
- Check brakes are working when pulling away to drive
- Proceed to job

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