



35 MacDonald Ave,
 Dartmouth, NS, B3B 1C6
 Tel: 902 468 6696
 Toll Free NS: 1 800 971 3888
 Web: www.constructionsafetyns.ca

SAFE WORK PRACTICE

Name of Job: Scaffolding	Development Date:	Developed By:	Approved By:	Review Date:
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Possible Hazards Present

Working at heights	Repetitive motion Strains	Risk of eye injury	Slips, trips and falls
Risk of injury from falling objects			

Personal Protective Equipment (PPE) and Devices Recommended

Head protection	Eye Protection	Foot protection	Fall Arrest Equipment
Respirator Equipment	Skin Protection	Hearing Protection	

What are some good general safe work practices?

- **DO** ensure grounding on a firm and level base.
- **DO** maintain the established minimum clearances from all power lines.
- **DO** provide a safe access ladder.
- **DO** ensure scaffold has a platform perimeter guardrail.
- **DO** Anchor or tie a *free standing* scaffold according to legislation.
- **DO NOT** use a ladder sloped against the side of a scaffold at any time.
- **DO** utilize a toe board on all platforms.
- **DO** ensure tube and clamp modular construction is utilized. Wood construction is to be used only when absolutely necessary.
- **DO** ensure proper safe scaffold tags are installed.
- **DO** utilize a tag line when hoisting material.
- **DO** minimize tools, material and debris on the platform.
- **DO** ensure a hand line with a tool bag for tools is utilized.
- **DO** ensure that when working at 3m (10 ft.), fall protection system must be used.
- **DO** Follow scaffold safe work procedure step by step.

Please note: This document is for information purposes only as a guide. The safe job procedures (SJP) and safe work practices (SWP) created for your workplace should reflect your organizations processes, equipment and hazards as identified by a hazard analysis. Construction Safety Nova Scotia does not assume responsibility for the use of information in this document. If assistance is needed to complete a SWP and SJP for your organization please contact CSNS member services at constructionsafetyns.ca or 1.800.971.3888.