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Description automatically generatedAnnual General Meeting 2019***Virtual*  **MEETING MINUTES**   
 **June 17, 2020**

***Board Present/ Joining Virtually:*   
 Dan O’Conner, Director  
 Dan Monk, Director   
 Heather Cruickshanks, Director  
 Don Maillet, Treasurer  
 Andrew Holley, Chair   
 Milton Howley, Director   
 Kent Nickerson, Past Chair  
 Melvin Gillis, Director  
Duncan Williams, Director**

***Staff Attending/Virtually:***

**Jason Nicholson   
Damon Alcock  
Katie Feltmate  
Jonathan White  
Craig Walker  
Ryan Quinn  
Phil Brownell  
Laura Langille  
Stacia Baldwin  
Jennifer Roberts  
Kyla Porter  
Tara Armstrong  
Cynthia Colpitts   
Joyce van der Kooi   
Jo-Ann MacDonald  
Cindy Boyce  
Laura Langille  
Santanna Coleman  
Mike Adair  
Jess Meldrum  
Amie Walton  
Lori Ross  
Melissa Deir   
Quinton Bragg**

***Absent:* Brad Smith, Director**

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**Welcome and Introduction 10:00 a.m.**

MJ MacDonald delivered the opening remarks of the 26th Annual AGM and Awards Ceremony, highlighting the agenda and the Covid-19 protocols in place for the virtual meeting.

**Meeting Call to Order 10:10 a.m.**

Board Chair, Mr. Andrew Holley welcomed everyone again and provided introductory remarks. Mr. Holley asked everyone to review the agenda and the 2019 meeting minutes and asked if there are any amendments or if both may be approved.

**Motion** **to Approve the Agenda:** Mr. Kent Nickerson motioned to approve the agenda, Mr. Don Maillet seconded, unanimous approval, motion carried. **Motion to Approve the May 15, 2019 Minutes:** Mr. Don Maillet motioned to approve the minutes, Mr. Kent Nickerson seconded, unanimous approval motion carried.

Mr. Andrew Holley asked if anyone is contrary minded. There are no issues presented.

**Chair’s Report 10:15 a.m.**

Mr. Andrew Holley presented his report, reflecting on the past year and acknowledging the work of the board and staff of the Association.

**Chair Awards of Excellence 10:20 a.m.**

Mr. Damon Alcock presented the Chair’s Awards of Excellence to the seven safest companies with the lowest claim cost.

* **EastPoint Engineering Limited**: (Payroll: $1,000,000+)  
  *They have been COR certified since 2017.*
* **The Shaw Group Limited**: ($750-999K)  
  *They have been COR certified since 1997.*
* **John Morrison Contracting Limited:** (500-750K)  
  *They have been COR certified since 2003.*
* **G Landry Vacuum Service Ltd**: (250-500k)   
  *They have been COR certified since 1998.*
* **Forges Drywall Limited:** (100-250k)  
  Forges Drywall Limited has been COR certified since 2014.
* **Kenneth Julian:** (50-100k)  
  *COR Certified since 2002.*
* **Aylesford Electric Limited** (Less than 50k)  
  *COR Certified since 2011.*

**Nomination Report 10:25 a.m.**

Mr. Kent Nickerson presented the nomination report for the directors of the board. There were no nominations from the floor.   
  
**This years’ founding member board nominees include:**

1. Representing the **Canadian Home Builders Association Nova Scotia** as Board Chair, Andrew Holley.
2. Representing the **Canadian Home Builders Association Nova Scotia** as Director, Dan Monk.
3. Representing the **Atlantic Concrete Association** and serving as Past Chair, Kent Nickerson.
4. Representing the **Department of Transportation and Infrastructure Renewal** as Treasurer, Don Maillet.
5. Representing the **Mainland Nova Scotia Building and Construction Trades Council**, as Director Brad Smith
6. Representing **the Construction Association of Nova Scotia** as Director, Heather Cruickshanks.
7. Representing the **Construction Association of Nova Scotia** as Director, Duncan Williams.
8. Representing the **Nova Scotia Road Builders Association** as Director, Dan O’Connor.
9. Representing the **Cape Breton Island Building and Construction Trades Council** as a Director, Melvin Gillis.
10. Representing **Nova Scotia Power**, as Director Milton Howley.

**Motion** **to Approve the Nomination Report:** Mr. Don Maillet motioned to approve the report, Mr. Andrew Holley seconded, unanimous approval, motion carried.

**Treasurer’s Report 10:30 a.m.**

Mr. Don Maillet presented his Treasure’s report reflecting on the financial position of the organization. Mr. Jason Nicholson then presented the highlights of the financial statements for the 2019 year and asked if there were any questions.

**Motion** **to Approve the 2019 Financial Statements:** Mr. Kent Nickerson motioned to approve the statements, Mr. Andrew Holley seconded, unanimous approval, motion carried.

**Motion** **to Appoint Baker Tilly as 2020 Auditors:** Mr. Andrew Holley motioned to approve the appointment, Mr. Kent Nickerson seconded, unanimous approval, motion carried.

**Awards Presentations 10:35 a.m.**

Mr. Damon Alcock presented the following awards:

* **Women and Safety Leadership**- Lissa Gaudet, McNally Construction
* **Safety Champion Award** – Clearview Window Cleaning
* **Safety Innovation Award**- Weldon Contracting
* **Best Practice Award**- Quality Concrete

**Keynote Speakers 10:47 a.m.**

Mr. Damon Alcock introduced the keynote speakers, Andy Stevens and Antony Murray. The presentation centered around mental health in construction and ran for around 30 minutes followed by a question period. Several questions were asked around what employers can do to do support the mental health of their staff.

**CEO’s Report 11:40 a.m.**

MJ MacDonald presented her first report as CEO of Construction Safety Nova Scotia.

**Motion** **to Accept CEO Report:** Mr. Andrew Holley motioned to approve the report, Mr. Kent Nickerson seconded, unanimous approval, motion carried.

**Member’s Forum 11:55 a.m.**

MJ MacDonald asked if there were any further questions from the membership. There were no questions.

**Motion to Adjourn 12:00 p.m.**

Mr. Kent Nickerson was invited up to the podium with a motion to adjourn.   
  
**Motion** **to Adjourn:** Mr. Andrew Holley motioned to approve the report, Mr. Don Maillet seconded, unanimous approval, motion carried.

**Member Quorum:**

1. Hilltop Electrical & Plumbing
2. Bourque Security Services NS
3. J. Elliot Construction
4. Doug Burgess Electrical
5. Webster Bros Paving
6. Edmonds Landscape & Construction Services
7. Vinland Contracting Inc
8. Bird Construction
9. Sawlor Built Homes
10. HRS Industrial
11. Marid
12. Roscoe Construction
13. Carpenter Millwright College
14. Deveau Consulting Limited
15. Anything N Everything?
16. McLeans Flooring
17. Nova Tile
18. Trunk 7 Contracting Ltd.
19. Lancor Concrete Contractor
20. ElisDon
21. Paint Emporium Atlantic
22. OSCO Construction
23. D.H Weatherdon
24. Alex Fitzgerald Construction
25. Quality Concrete
26. McNally Construction
27. Weldon Contracting
28. Clearview Industrial Services Incorporated
29. Atlantic Concrete Association
30. Canadian Home Builders Association of Nova Scotia
31. Department of Transportation and Infrastructure Renewal
32. Mainland Nova Scotia Building and Construction Trades Council
33. Construction Association of Nova Scotia
34. Nova Scotia Road Builders Association
35. Nova Scotia Power
36. Cape Breton Island Building and Construction Trades Council