



35 MacDonald Ave,
Dartmouth, NS, B3B 1C6
Tel: 902 468 6696
Toll Free NS: 1 800 971 3888
Fax: 902 468 884
Web: www.constructionsafetyns.ca

CONSTRUCTION SAFETY NOVA SCOTIA

Winter Maintenance Contract

September 20th, 2018
Request for Tenders

Deadline for Submission
Friday, October 5th, 2018 at 5pm





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Introduction

This Request for Tender is to obtain a winter maintenance contract for Construction Safety Nova Scotia (CSNS), located at 35 MacDonald Avenue, Dartmouth NS. This tender is for a one-year term, with the possibility of annual extensions upon mutual agreement.

Organization Overview

Construction Safety Nova Scotia is a not-for-profit association funded by and responsible to the construction industry. As an organization, Construction Safety Nova Scotia is a highly regarded leader in Occupational Health and Safety (OHS) services. We were established in February 1994 and our mission is to achieve a positive occupational health and safety culture within the Nova Scotia construction industry through the provision of quality, accessible and affordable services.

Description of Work

Generally, the work under this contract will include all materials, labour, hand tools and operated equipment necessary to provide snow clearing and sanding/salting in the event there is a snowfall. If there is a weather event that makes the roads icy, i.e. freezing rain or flash freezing, we require CSNS to have sanding/salting. It is required that the successful bidder is able to provide the following:

- Be responsible for snow clearing and sanding/salting of the driveways, parking lots, waste disposal areas, entrances and walkways of CSNS. All areas must be easily accessible to our staff, members and customers by 7:30am and remain accessible until 5pm.
- During a snowstorm, all driveways, parking lots, waste disposal areas, entrances and walkways will be checked for accumulation, and if required, cleared and sanded/salted immediately.
- At the request of CSNS, remove excess snow from CSNS's location. Any costs associated with this shall be provided in the bid as additional/optional costs.

Payment method

Payment to the successful tenderer will be made by cheque in equal monthly installments from November 30th, 2018 to April 30th, 2019 (six equal installments) (negotiable). Invoices must be forwarded to the Operations Department and will be paid within the normal payment procedures as per the financial policies of CSNS.





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Additional Requirements

Additionally, it is required that the successful bidder agrees to provide the following:

- A list of equipment to be used for snow removal and sanding/salting. The list should include the make, model, year of manufacture, capacity and condition of the equipment.
- Proof of insurance for snow removal and sanding/salting.
- Proof of valid WCB coverage and clearance letter.
- Proof of valid Letter of Good Standing from CSNS.
- Completed Comprehensive Hazard Assessments prior to completion of any work on CSNS's property.
- Completed copy of CSNS's Supplier Approval Evaluation Other Than Advisors form.
- Completed copy of CSNS's Sub Contractor Policy.
- Completed copy of CSNS's Fence Condition Agreement.
- References, if available.

Damage to Existing Facilities

The tenderer shall take all necessary precautions to prevent any damage to CSNS properties, stakeholders or property and shall provide evidence of sufficient liability insurance in order to protect CSNS from any loss due to any occurrence resulting from his/her activities.

Specifications

CSNS shall be entitled to, but not obligated, to terminate the contract as awarded to a successful if in the absolute discretion of CSNS, any of the following infractions occur:

- Poor performance in snow removal or sanding/salting.
- Damage to or at the site which the successful bidder shall fail to remedy within five days of receiving notice from CSNS.
- Failure to respond to normal requests or emergencies for snow removal and sanding/salting.
- Failure to comply with safe work procedures/requirements as required under the Nova Scotia Occupational Act and maintain valid Safety Certification.
- Failure to meet any obligations of a successful bidder as required by this Request for Tenders.





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Submission and Questions

All submissions and any specific questions will be addresses and directed to:

Jason Nicholson, CPA, CA

Comptroller

Construction Safety Nova Scotia

35 MacDonald Ave

Dartmouth, NS B3B 1C6

902-468-6696 ext 14

jnicholson@constructionsafetyns.ca

Tenders will be received until 5pm Friday, October 5th.

