

## Sample Personal Protective Equipment (PPE) Policy

The following will be observed and practised by the company when the company undertakes any job or contract.

1. All employees, guests and visitors will wear CSA approved safety glasses, CSA Grade 1 safety boots, long trousers; CSA approved hard hats, and any other specialty PPE required for the job site.
2. All specialty PPE will be supplied by the company.
3. All PPE used by this company will be maintained in accordance with manufacturer's instructions and requirements.
4. All PPE that is of questionable reliability, damaged, or in need of service or repair will be removed from service immediately.
5. All PPE that has been removed from service will be tagged "**OUT OF SERVICE.**" Any PPE tagged "**OUT OF SERVICE**" will not be returned to service until repaired and inspected by a qualified person.
6. The company will maintain appropriate inspection and service logs for specialty PPE, and will ensure that all specialized PPE and associated equipment is used, tested, inspected and maintained in accordance with the manufacturer's specifications/recommendations and regulatory standards.
7. No piece of PPE will be modified or changed contrary to manufacturer's instructions or specifications or the Nova Scotia Occupational Health and Safety Act.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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