

SAMPLE HAZARD ASSESSMENT POLICY

It is the policy of Company Name/Organization, to implement a systematic process for the identification and control of hazards.

At minimum, Company Name/Organization, will:

1. Perform a comprehensive hazard assessment for all activities; equipment; processes and property under our control.
2. Review the comprehensive hazard assessment annually to ensure its ongoing suitability for our operational needs.
3. Perform task hazard assessments prior to the start of any job requiring activities which are new or unusual.
4. Encourage all employees to participate in the hazard identification process.
5. Have in place a means of reporting hazards, once identified, and a method for implementing appropriate controls.

Signed: _____

Date: _____

SAMPLE HAZARD ASSESSMENT POLICY

Goal: to implement a systematic process for the identification and control of hazards.

At minimum, we will:

1. Perform a comprehensive hazard assessment for all activities; equipment; processes and property under our control.
2. Review the comprehensive assessment annually to ensure it ongoing suitability for our operational needs.
3. Prior to the start of any job or activities which are new or unusual, we will perform a task hazard assessment.
4. Prior to the start of any project activity with a duration of 30 days or more, conduct a formal Project Hazard Assessment.
5. Have in place a means of reporting hazards, once identified, and a method for implementing appropriate controls.

Project Hazard Assessments

Project Hazard Assessments will be reviewed on an ongoing basis to ensure all necessary controls are in place and appropriate to the need. Project supervisor will advise Project Management of any revisions during monthly Project Joint Occupational Health and Safety Committee meetings. Records will be forwarded to the office for retention.

Signed: _____

Date: _____

