**Safe Work Practice**

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| Name of Job:  **Defective Tools** | Development Date:  **MARCH 7th, 2011** | Developed By:  **CSNS** |

**Possible Hazards Present**

|  |  |  |  |
| --- | --- | --- | --- |
| Cuts | Burns | Broken bones |  |
|  |  |  |  |

**Personal Protective Equipment (PPE) and Devices Recommended**

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| --- | --- | --- | --- |
| Head protection | Eye Protection | Foot protection | Hearing Protection |
| Respirator Equipment | Skin Protection |  |  |

**What are some good general safe work practices?**

**DO** INSPECT TOOLS FOR PROBLEMS LIKE:

* chisels and wedges with mushroomed heads
* split or cracked handles
* chipped or broken drill bits
* wrenches with worn out jaws
* tools which are not complete, such as files without handles
* **DO NOT** use a defective tool;
* **DO** double check all tools prior to use; and
* **DO** ensure defective tools are repaired

**DO NOT** USE TOOLS WHEN THEY ARE

* broken or inoperative guards,
* insufficient of improper grounding due to dame on double insulated tools,
* missing ground wire or grounding lug (on plug) on cords of non double insulated tools;
* on/off switch not in good working order,
* cracked tool blade,
* wrong speed grinder wheel being used, or
* Guard has being wedged back.
* **Tag and/or remove defective tools from service.**