**Safe Job Procedures**

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| Name of Job:  **Extension Cords** | Development Date:  **March 30th, 2011** | Developed By:  **CSNS** |

**Possible Hazards Present**

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| Electrocution | Slips, trips and falls |  |  |
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**Personal Protective Equipment (PPE) and Devices Recommended**

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| Steel toed boots |  |  |  |
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**What is a proper safe job procedure to follow?**

* Take out cord and ensure it is out of the way of walking path or warn workers to watch footing
* Check for damage such as frays and proper 3 prong end on cord
* When plugging cord in to outlet, do not force
* Roll cord neatly once task is complete
* Hang in proper location
* Report any damaged cords and take them out of service