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Safe Job Procedures

Name of Job: Catch Basin Installation	Development Date: March 30th, 2011	Developed By: CSNS
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Possible Hazards Present

Other workers and equipment	Equipment malfunction	Slips, trip & falls	Pinch points
Overhead wires			

Personal Protective Equipment (PPE) and Devices Recommended

Steel toe boots	Safety vest	Gloves	Safety glasses
Hard hat			

What is a proper safe job procedure to follow?

- Appoint a spotter who will be in charge of signaling the operator
- Assess and barricade the lift area
- Position the machine according to the center of gravity of the load
- Use approved slings/chains of the proper size and length
- Have a competent rigger hook up the load
- Lift when spotter signals it is safe to do so and ensure the area is clear of personnel and other possible hazards
- Move slowly to landing area and gently lower
- Ensure load is stable on level ground before slackening slings/chains and unhooking

Please note: This document is for information purposes only as a guide. The safe job procedures (SJP) and safe work practices (SWP) created for your workplace should reflect your organizations processes, equipment and hazards as identified by a hazard analysis. Construction Safety Nova Scotia does not assume responsibility for the use of information in this document. If assistance is needed to complete a SWP and SJP for your organization please contact CSNS member services at constructionsafetyns.ca or 1.800.971.3888.